

SCHOOL DETAILS

SCHOOL NAME	ST.MARY'S ENG MED SCHOOL MANARCAD KOTTAYAM KL	SCHOOL CODE	75372
ADDRESS OF THE SCHOOL	ST MARY'S ENGLISH MEDIUM SCHOOL,MANARCAD PO,KOTTAYAM DIST	AFFILIATION CODE	930413

BASIC DETAILS

NAME OF THE PRINCIPAL	MRS SWARNA MATHEW	PRINCIPAL'S EMAIL-ID	mathewswarna@gmail.com
PRINCIPAL'S RETIREMENT DATE	31/05/2037	PRINCIPAL'S MOBILE NUMBER	9496975054
SCHOOL'S STD CODE	0481	SCHOOL'S CONTACT NUMBER	2371244
SCHOOL'S EMAIL-ID	stmarysmcd@ymail.com	PRINCIPAL'S ADMINISTRATIVE EXPERIENCE	10
SCHOOL'S FAX NUMBER	0	PRINCIPAL'S TEACHING EXPERIENCE	26
PRINCIPAL'S QUALIFICATION	M.Sc, B.Ed	SCHOOL'S WEB SITE	http://stmarysemsmanarcad.com/
YEAR OF ESTABLISHMENT OF SCHOOL	2002	LANDMARK NEAR SCHOOL	ST. Marys Jacobite Syrian Cathedral, Manarcad
AFFILIATION STATUS	PROVISIONAL	AFFILIATION GRANT YEAR	2002
AFFILIATION VALIDITY	2031	RECOGNITION LETTER/NOC ISSUING DATE	06/06/2002
RECOGNITION LETTER/NOC ISSUING AUTHORITY	Dep Gen Edn, Govt of Kerala	UPLOAD RECOGNITION LETTER/NO OBJECTION CERTIFICATE (NOC)(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE
IS YOUR SCHOOL "PM SHRI"	NO	IS PRINCIPAL AWARDEE	NO

IS YOUR SCHOOL "PM SHRI"	NO	IS PRINCIPAL AWARDEE	NO
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MANAGEMENT DETAILS

NAME OF THE TRUST/SOCIETY/COMPANY REGISTERED	ST MARY'S JACOBITE EDU & CHARI TRU	SOCIETY REGISTRATION NUMBER	K331/2001
REGISTRATION DATE	09/05/2001	REGISTRATION VALIDITY	Permanent
UPLOAD COPY OF NON PROPRIETARY CHARACTER/NONPROFIT COMPANY AFFIDAVIT(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE	UPLOAD DETAILS OF CHAIRMAN & MEMBERS OF TRUST/SOCIETY(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE

OTHER DETAILS

WHETHER SCHOOL IS RUNNING MORNING/ EVENING/ DOUBLE SHIFT?	Double Shift	WHETHER OFFERED VOCATIONAL/SKILL SUBJECTS?	YES
CURRENTLY RUNNING CLASSES FROM	BAL VATIKA 1 TO X	EXAMINATION CENTER NUMBER, IF ANY	
CLASSES WHERE SKILL SUBJECTS ARE OFFERED	Classes VI-XII		



OTHER DETAILS

WHETHER SCHOOL IS RUNNING MORNING/ EVENING/ DOUBLE SHIFT?	Double Shift	WHETHER OFFERED VOCATIONAL/SKILL SUBJECTS?	YES
CURRENTLY RUNNING CLASSES FROM	BAL VATIKA 1 TO X	EXAMINATION CENTER NUMBER, IF ANY	
CLASSES WHERE SKILL SUBJECTS ARE OFFERED	Classes VI-XII		

PHOTO DETAILS

GEO TAGGED SCHOOL PIC	VIEW PHOTO	SCHOOL PLAYGROUND PHOTO	VIEW PHOTO
SCHOOL LIBRARY PHOTO	VIEW PHOTO	COMPOSITE SCIENCE LABORATORY PHOTO	VIEW PHOTO
CHEMISTRY LABORATORY PHOTO	VIEW PHOTO	PHYSICS LABORATORY PHOTO	VIEW PHOTO
BIOLOGY LABORATORY PHOTO	VIEW PHOTO	TOILETS PHOTO	VIEW PHOTO
CWSN TOILETS PHOTO	VIEW PHOTO	MATH LAB PHOTO	VIEW PHOTO
RAMP PHOTO	VIEW PHOTO	COMPUTER LAB PHOTO	VIEW PHOTO
VIDEO CLIP	VIEW VIDEO		

FACULTY DETAILS

TOTAL NUMBER OF TEACHERS (ALL CLASSES)	45	NUMBER OF PGTs	1
NUMBER OF TGTs	11	NUMBER OF PRTs	21
NUMBER OF PETs	2	OTHER NON-TEACHING STAFF	16
NUMBER OF TEACHERS ATTENDED MANDATORY TRAINING	43	NUMBER OF TRAININGS ATTENDED IN PREVIOUS & CURRENT YEAR	38
WHETHER SPECIAL EDUCATOR APPOINTED?	YES	NUMBER OF NTTs	7
HAS MANDATORY TRAINING OF TEACHERS AS PER THE TRAINING POLICY(SECTION-16 OF AFFILIATION BYE-LAWS) BEEN COMPLETED?	YES	WHETHER COUNSELLOR AND WELLNESS TEACHER APPOINTED?	YES

ACADEMIC DETAILS

CLASS 6TH TO 8TH SUBJECT	901-Artificial Intelligence,
CLASS 10TH SUBJECT	012-MALAYALAM, 041-MATHEMATICS, 085-HINDI COURSE-B, 086-SCIENCE, 087-SOCIAL SCIENCE, 184-ENGLISH LANG & LIT., 241-MATHEMATICS BASIC, 417-Artificial Intelligence,

INFRASTRUCTURE DETAILS

TOTAL NUMBER OF SITES OF SCHOOL	3	TOTAL AREA OF SCHOOL IN SQUARE METRES	8336
TOTAL NUMBER OF PLAYGROUNDS IN SCHOOL	2	TOTAL AREA OF PLAYGROUND IN SQUARE FEET (GREATER THAN OR EQUAL TO 10000 SQ.FT)	10000
NUMBER OF BUILDING BLOCKS OF SCHOOL	3	DOES THE SCHOOL HAS A BOUNDARY WALL?	YES
NUMBER OF STOREIES IN THE BUILDING	3	TOTAL NUMBER OF SMALL-SIZED ROOMS	6
TOTAL NUMBER OF MEDIUM-SIZED ROOMS	27	NUMBER OF LARGE-SIZED ROOMS	15
NUMBER OF AUDITORIUMS	1	TOTAL NUMBER OF ACTIVITY ROOMS	1
TOTAL NUMBER OF DIGITAL CLASSROOMS	6	TOTAL NUMBER OF LIFTS/ELEVATORS	0
TOTAL NUMBER OF CANTEENS	0	NUMBER OF STAFF CANTEENS	0
TOILETS FOR FEMALE STAFF	4	TOILETS FOR MALE STAFF	1
INCINERATOR AVAILABLE IN GIRLS TOILET?	YES	AVAILABILITY OF SANITARY PAD VENDING MACHINE?	YES
ARE THE HEALTH AND HYGIENE, TOILETS ON ALL FLOORS, SEPARATE TOILETS FOR STAFF, RAMPS, SIGNBOARDS, ETC. BEING MAINTAINED PROPERLY?	YES	IS THE SCHOOL INFRASTRUCTURE BEING USED FOR ANY COMMERCIAL ACTIVITY?	NO
BUILT-UP AREA OF SCHOOL IN SQUARE METRES	3790		

FACILITIES DETAILS

NUMBER OF WATER PURIFIERS/ROs AVAILABLE IN SCHOOL	4	DOES THE SCHOOL HAVE A STRONG ROOM/ ROOM FOR STORING CONFIDENTIAL MATERIALS?	YES
DOES THE SCHOOL HAVE SPORTS FACILITY?	YES	DOES THE SCHOOL HAVE INDOOR GAMES FACILITY?	YES
DOES THE SCHOOL HAVE A SWIMMING POOL?	NO	DOES THE SCHOOL HAVE DANCE/MUSIC FACILITY?	YES
DOES THE SCHOOL HAVE A GYMNASIUM?	NO	DOES THE SCHOOL HAVE A WEB SERVER?	YES
IS YOUR SCHOOL WI-FI ENABLED?	YES	PROVISION OF WEB BASED LEARNING PROGRAMS?	YES
DOES THE SCHOOL HAVE CLINIC FACILITY?	YES	IS THE SCHOOL EXAMINATION CENTER OF CBSE?	NO
DOES THE SCHOOL HAVE FIRE ALARMS?	NO	DOES THE SCHOOL HAVE FIRE EXTINGUISHERS?	YES
DOES THE SCHOOL HAVE WATER SPRINKLERS?	NO	ARE SUFFICIENT NUMBER OF GUARDS EMPLOYED FOR SAFETY?	YES
ARE CCTV CAMERAS INSTALLED IN AREAS OF SECURITY CONCERN?	YES	UPLOAD BUILDING SAFETY CERTIFICATE(ISSUED BY OFFICER NOT BELOW THE RANK OF ASSTT. ENGINEER IN PWD)(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE
UPLOAD FIRE SAFETY CERTIFICATE(ISSUED BY OFFICER)(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE	VALIDITY OF FIRE CERTIFICATE	21/03/2030
WHETHER DRILLS AND FIRE SAFETY PROGRAMS CONDUCTED BY SCHOOL?	NO		

WHETHER CONDUCTED STRUCTURAL AND NON-STRUCTURAL FIRE SAFETY ADULTS?	NO		
WHETHER CONDUCTED FIRE SAFETY/DISASTER MANAGEMENT MOCK DRILLS?	NO		
WHETHER THAT THE STUDENTS AND TEACHERS HAVE UNDERGONE TRAINING FOR THE SCHOOL SAFETY AND DISASTER PREPAREDNESS?	NO		

TRANSPORT DETAILS

IS SCHOOL HAVE TRANSPORT FACILITY?	YES		
TOTAL NUMBER OF BUSES OWNED BY SCHOOL	4	TOTAL NUMBER OF DRIVERS	4
TOTAL NUMBER OF BUSES HIRED BY SCHOOL	4	NAME OF TRANSPORT COORDINATOR	JAMILI E J
TOTAL NUMBER OF VANS/MINI BUSES/MATADORS	0	CONTACT NUMBER OF TRANSPORT COORDINATOR	9567024637
NUMBER OF FEMALE ATTENDANTS FOR TRANSPORT DUTY	4	UPLOAD TRANSPORT SAFETY CERTIFICATE(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE

OTHER DETAILS

TOTAL BOOKS AVAILABLE IN THE SCHOOL LIBRARY	7424	DOES IT HAVE LIBRARY INTERNET	YES
PERIODICALS IN THE SCHOOL LIBRARY	1	STORY BOOKS IN THE SCHOOL LIBRARY	150
DAILIES IN THE SCHOOL LIBRARY	3	OTHER BOOKS IN THE SCHOOL LIBRARY	1470
REFERENCE BOOKS IN THE SCHOOL LIBRARY	800	GENERAL BOOKS IN THE SCHOOL LIBRARY	2000
FICTION BOOKS IN THE SCHOOL LIBRARY	1500	WHETHER SCHOOL HAS SINGLE CONTIGUOUS PLOT ?	Yes
LIBRARY RESOURCES	1	SCHOOL SITE (TEMPORARY / PERMANENT)	PERMANENT
DOES IT HAVE LIBRARY SOFTWARE	YES	DISTANCE BETWEEN TWO SITES OF THE SCHOOL	20
LIBRARY SIZE (IN SQ. METERS) View SOP for Library	75	PURPOSE FOR TWO SITES OF THE SCHOOL	BalVatika and High School
COMPUTER LAB SIZE (IN SQ. METERS) View SOP for Computer Lab	56	BIOLOGY LAB SIZE (IN SQ. METERS) View SOP for Biology Lab	88
COMPOSITE SCIENCE LAB SIZE (IN SQ. METERS) View SOP for Composite Science Lab	75	MATHEMATICS LAB SIZE (IN SQ. METERS) View SOP for Mathematics Lab	42
CHEMISTRY LAB SIZE (IN SQ. METERS) View SOP for Chemistry Lab	90	CERTIFYING THAT NO OTHER INSTITUTION (APART FROM SCHOOL) IS RUNNING IN THE CLAIMED LAND AREA	No
PHYSICS LAB SIZE (IN SQ. METERS) View SOP for Physics Lab	82	THE SCHOOL WILL NOT RUN ANY BRANCH IN THE PREVIOUS PLOT WITH SAME AFFILIATION NO	NO
DOES THE SCHOOL HAVE RAMPS FOR	YES		

RAMPS/LIFTS FOR ACCESSING UPPER FLOORS PHOTO(SIZE 10 - 100KB)	VIEW PHOTO	RAMPS AT ENTRANCE OF THE SCHOOL BUILDING PHOTO(SIZE 10 - 100KB)	VIEW PHOTO
BUILT-UP AREA PHOTO(SIZE 10 - 100KB)			
RAMPS AVAILABILITY IN TOILETS FOR CWSN	YES	RAMPS AVAILABLE IN TOILETS FOR CWSN(IN CASE OF UNEVEN FLOORING) PHOTO(SIZE 10 - 100KB)	VIEW PHOTO
NAME OF CYBER NODAL OFFICER	MRS SWARNA MATHEW	MOBILE NUMBER OF CYBER NODAL OFFICER	9496975054
EMAIL ID OF CYBER NODAL OFFICER	mathewswarna@gmail.com		

OTHER INFRASTRUCTURE DETAILS

NOTE: IN CASE IF THE SCHOOL HAS BASEMENT, NO ACADEMIC ACTIVITY IS TO BE CARRIED OUT. THE SCHOOL SHALL NOT BE RUNNING CLASSES IN THE BASEMENT.

S.NO.	DESCRIPTION	MINIMUM SIZE(AS PER SOP)	NO. OF UNITS AVAILABLE
1	ClassRoom (For running Classes)	Greater than equal to 500 sq ft (46.45 sqm)	32
2	Other Rooms	Greater than 500 sq ft (46.45 sqm)	8
3	Other Rooms	Less than 500 sq ft (46.45 sqm)	6
4	Composite Science Lab	Greater than equal to 600 sq ft (55.74 sqm)	1
5	Mathematics Lab	Greater than equal to 500 sq ft (46.45 sqm)	1
6	Physics Lab	Greater than equal to 600 sq ft (55.74 sqm)	1
7	Chemistry Lab	Greater than equal to 600 sq ft (55.74 sqm)	1
8	Biology Lab	Greater than equal to 600 sq ft (55.74 sqm)	1
9	Computer Lab	Greater than equal to 600 sq ft (55.74 sqm)	2

10	Library	Greater than equal to 1200 sq ft (111.48 sqm)	1
11	Music Room	Greater than equal to 500 sq ft (46.45 sqm)	1
12	Dance Room	Greater than equal to 500 sq ft (46.45 sqm)	0
13	Special Educator Room	Greater than equal to 500 sq ft (46.45 sqm)	1
14	Strong Rooms		3
15	Girls Toilet		29
16	Boy's Toilet		23
17	Toilet for CWSN(For Boys)		1
18	Toilet for CWSN(For Girls)		1
19	Girls Urinal with partition		29
20	Boys Urinal with partition		8

DIGITAL INFRASTRUCTURE DETAILS

S.NO.	DESCRIPTION	MINIMUM SIZE(AS PER SOP)	NO. OF UNITS AVAILABLE
1	Computers (Desktop/Laptop) with Internet Connectivity	01 Computer System per 18 students interconnected with a single LAN network with audio-video input & output (Webcam/Speakers etc). Minimum 40 computer Systems	34
2	Server (to be used as server for Assessment/Examination purposes)	At least one Computer System with high configuration	1
3	Data backup device-either Cloud base or Physical (external HDD) for all kinds of data storage	Mandatory	3
4	Internet Connectivity (Lease Line/Wi-Fi) with high speed	Mandatory	2
5	Printers/Scanners	At Least 2 Printers/2 Scanners	3
6	UPS-To support all computer systems in lab for providing power backup to ensure uninterrupted power supply	Mandatory	1
7	Licensed Softwrae including Anti-Virus and other Security systems for Digital Infrastructure	Mandatory	1
8	Digital Smart Boards	Mandatory	6

STUDENT DETAILS

CLASS	TOTAL NUMBER OF SECTIONS (FOR RUNNING CLASSES)	MAXIMUM PER CLASS INTAKE	TOTAL NUMBER OF GIRLS	TOTAL NUMBER OF BOYS	TOTAL NUMBER OF TRANS-GENDER	TOTAL NUMBER OF STUDENTS	TOTAL NUMBER OF CWSN (BOYS,GIRLS & TRANS-GENDERS)
Bal Vatika 1(Pre-School)	1	08	2	6	0	8	0
Bal Vatika 2(Pre-School)	3	40	29	27	0	56	0
Bal Vatika 3(Pre-School)	3	40	42	29	0	71	0
CLASS 1	2	40	40	38	0	78	0
CLASS 2	2	45	46	35	0	81	0
CLASS 3	2	45	31	51	0	82	0
CLASS 4	2	40	34	31	0	65	0
CLASS 5	2	40	29	26	0	55	0
CLASS 6	2	40	35	26	0	61	0
CLASS 7	2	40	23	40	0	63	0
CLASS 8	2	40	27	30	0	57	0
CLASS 9	2	40	38	41	0	79	0
CLASS 10	2	40	26	25	0	51	0

LOCATION DETAILS

NAME OF NEAREST NATIONALISED BANK	CANARA BANK, MANARCAD	DISTANCE OF BANK FROM SCHOOL (IN KM)	1.5
NAME OF NEAREST BUS STATION	MANARCAD	DISTANCE OF BUS TERMINAL FROM SCHOOL (IN KM)	1.5
NAME OF NEAREST RAILWAY STATION	KOTTAYAM	DISTANCE OF RAILWAY STATION FROM SCHOOL (IN KM)	8
NAME OF NEAREST AIRPORT	NEDUMPASSERRY	DISTANCE OF AIRPORT FROM SCHOOL (IN KM)	70
NEAREST HOSPITAL	ST MARYS HOSPITAL MANARCAD	DISTANCE FROM NEAREST HOSPITAL	0.1
NEAREST POLICE STATION	MANARCAD	DISTANCE FROM NEAREST POLICE STATION	1.5
NEAREST METRO STATION (IF AVAILABLE)	KOCHI	DISTANCE OF METRO STATION FROM SCHOOL (IN KM IF AVAILABLE)	120

CONTRIBUTION TOWARDS ENVIRONMENT PROTECTION

WHETHER RAIN WATER HARVESTING HAS BEEN DONE IN THE CAMPUS?	NO	WHETHER ROOF WATER HARVESTING IS BEING UNDERTAKEN BY THE SCHOOL?	NO
WHETHER HARVESTED WATER IS RECYCLED FOR GARDENING, ETC?	NO	WHETHER SCHOOL ENSURES MAINTENANCE OF ALL WATER FAUCETS/PIPES ETC TO PREVENT ANY LEAKAGES?	YES
WHETHER SEGREGATION OF WASTE IS DONE AT SOURCE?	YES	WHETHER ORGANIC WASTE IS BEING RECYCLED?	YES
WHETHER WASTE PAPER IS RECYCLED?	YES	WHETHER SCHOOL IS MAKING EFFORTS TO REDUCE USE OF PAPER BY ADOPTING IT	YES

WHETHER THERE IS PROPER DISPOSAL OF SOLID WASTE?	YES	WHETHER THERE IS A SYSTEM FOR DISPOSAL OF ELECTRONIC WASTE?	NO
WHETHER SCHOOL IS USING ENERGY SAVING AND ENERGY EFFICIENT ELECTRICAL EQUIPMENT?	YES	WHETHER PLANTATION/GARDENING HAS BEEN DONE IN AND AROUND CAMPUS?	YES
WHETHER DRIP IRRIGATION IS THE ONLY MEANS OF WATERING THE GARDEN?	NO	WHETHER SCHOOL IS USING SOLAR ENERGY?	NO
WHETHER WASTE WATER FROM RO PLANT FOR DRINKING WATER IS BEING HARVESTED/RECYCLED?	NO	WHETHER SCHOOL IS PROMOTING AWARENESS AMONGST CHILDREN AND PARENTS ON ENVIRONMENTAL CONSERVATION AND CLEANLINESS?	YES
WHETHER CHILDREN ARE BEING TAUGHT HOW TO AUDIT THE USE OF WATER AND WHETHER THEY ARE BEING ENCOURAGED TO TAKE IT UP AT HOME?	YES	WHETHER CHILDREN ARE TAKING UP WATER AUDITING AT SCHOOL?	YES
WHETHER ENVIRONMENTAL LITERACY IS PROMOTED THROUGH INTEGRATION IN ACADEMICS?	YES	WHETHER TREES HAVE BEEN PLANTED BY STUDENTS, IN SCHOOL AT HOME/IN NEIGHBOURHOOD IN THE CURRENT ACADEMIC YEAR?	YES
WHETHER CONSERVATION OF ENVIRONMENT IS PROMOTED AS PER SECTION 14.26 OF AFFILIATION BYE-LAWS ?	YES	TOTAL TREES PLANTED? (BY STUDENTS AND TEACHERS)	25
TARGET DATE FOR STOPPING USE OF POLYTHENE	22/12/2025	TOTAL AMOUNT OF WATER CONSERVED (IN LITRES)? (BY STUDENTS AND TEACHERS)	1000
WHETHER THE SCHOOL DISASTER RECOVERY MANAGEMENT PLAN DEVELOPED IN SCHOOL OR NOT?	YES	DO YOU HAVE ECO-CLUB?	YES
HOW MANY ECO-CLUB IN YOUR SCHOOL?	1	HOW MANY STUDENTS IN YOUR ECO-CLUB?	50

HAS THE SCHOOL CONSTITUTED YOUTH CLUBS?	YES	WHETHER THE SCHOOL HAS KITCHEN GARDEN?	NO
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CHAIRMAN/PRESIDENT'S/CORRESPONDENT DETAIL AND SMC

CHAIRMAN/PRESIDENT'S/CORRESPONDENT NAME	FR. SANJMON K KURIAN KAROTTEKUTTU	CHAIRMAN/PRESIDENT'S/CORRESPONDENT ADDRESS	KAROTTEKUTTU MANARCAD P O KOTTAYAM
CHAIRMAN/PRESIDENT'S/CORRESPONDENT PHONE (OFFICE)	9447197225	CHAIRMAN/PRESIDENT'S/CORRESPONDENT PHONE (RESIDENCE)	9847286492
CHAIRMAN'S EMAIL ID	stmarysmcd@ymail.com	SECRETARY NAME	SIBY ABRAHAM VANDANATHU
TOTAL MEMBERS	11	WHETHER THE SCHOOL MANAGING COMMITTEE HAS BEEN CONSTITUTED AS PER OF REQUIREMENTS OF AFFILIATION BYE LAWS?	YES

SCHOOL WEBSITE INFORMATION

URL OF SCHOOL WEBSITE	http://stmarysemsmanarcad.com/		
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DOES THE SCHOOL WEBSITE CONTAIN

DETAILS OF CURRICULUM	YES	LIST OF BOOKS PRESCRIBED IN VARIOUS CLASSES	YES
SCHOOL MANAGING COMMITTEE INFORMATION	YES	ANNUAL REPORT	YES
TRANSFER CERTIFICATE SAMPLE	YES	SCHOOL CIRCULARS	YES
NORMS FOLLOWED FOR FIXING FEE	YES	POSTAL ADDRESS AND E-MAIL, TELEPHONE NOS. OF SCHOOL AND AUTHORITIES	YES
SELF AFFIDAVIT OF SCHOOL	YES	AS PER THE SECTION (2.4.9) OF AFFILIATION BYE-LAWS, INFORMATION WITH REGARD TO FEES CHARGED FOR EACH CLASS	YES
AFFILIATION STATUS (MIDDLE/SECONDARY/SENIOR SECONDARY)	YES	PERIOD OF AFFILIATION	YES
DETAILS OF INFRASTRUCTURE	YES	ACADEMIC CALENDAR OF THE SCHOOL	YES
DETAILS OF TEACHERS INCLUDING QUALIFICATIONS	YES	DETAILS OF TEACHERS TRAINING	YES
AS PER THE SECTION (2.4.7 (B)) OF AFFILIATION BYE-LAWS, WRITTEN DECLARATION DULY SIGNED BY THE MANAGER AND THE PRINCIPAL TO THE EFFECT THAT THEY HAVE GONE THROUGH THE CONTENTS OF THE BOOKS PRESCRIBED BY THE SCHOOL AND OWN THE RESPONSIBILITY	YES	ACADEMIC ACHIEVEMENTS; WRITE UP ON ALL EFFORTS MADE IN THE FIELD OF ENVIRONMENT EDUCATION, SPORTS ACHIEVEMENTS, INNOVATIONS, OVERALL RESULTS, PTA ACTIVITIES, IMPORTANT SMC DECISIONS BEEN ADDED IN ANNUAL REPORT OF THE SCHOOL	YES

VITAL INFORMATION

PARENT TEACHERS ASSOCIATION AS PER NORMS	YES	NAME OF CONTACT PERSON IN CASE OF EMERGENCY	SWARNA MATHEW
AVAILABILITY OF WELLNESS/ACTIVITY TEACHER	YES	PHONE/MOBILE NUMBER OF CONTACT PERSON IN CASE OF EMERGENCY	9496975054
NAME OF GRIEVANCE/COMPLAINT REDRESSAL OFFICER	SWARNA MATHEW	EMAIL ID OF CONTACT PERSON IN CASE OF EMERGENCY	mathewswarna@gmail.com
CONTACT NUMBER OF GRIEVANCE/COMPLAINT REDRESSAL OFFICER	9496975054	NUMBER OF DOCTORS IN SCHOOL CLINIC	0
EMAIL ID OF GRIEVANCE/COMPLAINT REDRESSAL OFFICER	mathewswarna@gmail.com	NUMBER OF NURSES IN SCHOOL CLINIC	0
NAME OF HEAD OF SEXUAL HARASSMENT COMMITTEE	BEENA C THOMAS	NUMBER OF BEDS IN SCHOOL CLINIC	0
CONTACT NUMBER OF HEAD OF SEXUAL HARASSMENT COMMITTEE	9497665842	INVOLVEMENT OF SCHOOL IN CBSE ACTIVITIES	ACTIVE
EMAIL ID OF HEAD OF SEXUAL HARASSMENT COMMITTEE	stmarysmcd@gmail.com	VACATION PERIOD FROM	APRIL
VACATION PERIOD TO	MAY	ACADEMIC SESSION FROM	JUNE
ACADEMIC SESSION TO	MARCH	DO THE TEACHERS GET PROPER GRADE LIKE PGT/TGT AS PER THE CLASSES THEY ARE ENTITLED TO TEACH?	YES
WHETHER THE SCHOOL ACCOUNTS ARE BEING REGULARLY AUDITED?	YES	EPF REGISTRATION NUMBER	20091
DO THE TEACHERS AND STAFF GET THEIR SALARY WITHIN FIRST WEEK OF THE MONTH?	YES	NAME OF BANK WITH WHICH THE SCHOOL HAS SALARY ACCOUNT	FEDERAL BANK MANARCAD
DO YOU HAVE EPF FACILITY FOR STAFF?	YES	AVAILABILITY OF STAFF WITH KNOWLEDGE OF SOFTWARE/SCANNING/GEO	YES

SALARY PAID TO STAFF THROUGH	Bank Transfer	UPLOAD AUDITED BALANCE SHEET OF LAST YEAR(STRICTLY FOR REFERENCE ONLY BY CBSE)	VIEW FILE
WHETHER SUFFICIENT GUARDS EMPLOYED FOR SAFETY?	YES	UPLOAD ACADEMIC CALENDAR(PDF WITH SIZE LESS THAN 1MB)	VIEW FILE
UPLOAD STAFF STATEMENT(NAME,DESIGNATION,QUALIFICATION,EXPERIENCE & PAYSCALES OF PRINCIPALS & TEACHERS OF DIFFERENT GRADES)	VIEW FILE		

OTHER INFORMATION

MANDATORY ART EDUCATION FROM CLASS 1 TO 10 -TWO PERIOD A DAY	YES	WHETHER ANNUAL REPORT CONTAINS INFORMATION AS PER (SECTION-14.5 OF AFFILIATION BYE-LAWS)?	YES
WHETHER SELECTION OF TEXTBOOKS FOR ALL GRADES ARE AS PER NORMS (SECTION-2.4.7 (A) OF AFFILIATION BYE-LAWS)?	YES	WHETHER ANNUAL HEALTH CHECK-UP OF STUDENTS DONE AND THEIR RECORDS MAINTAINED	YES
WHETHER LIST OF PRESCRIBED BOOKS ARE PUBLISHED ON SCHOOL WEBSITE WITH WRITTEN DECLARATION AS PER (SECTION-2.4.7 (B) OF AFFILIATION BYE-LAWS)?	YES	WHETHER DISABLED STUDENTS FACILITATED AS PER (SECTION-14.15 OF AFFILIATION BYE-LAWS)?	YES
WHETHER INFORMATION AS PER PARA (2.4.9 OF AFFILIATION BYE-LAWS) PUBLISHED ON THE SCHOOL WEBSITE ?	YES	WHETHER IN-SERVICE TRAINING ORGANISED AS PER (SECTION-16 OF AFFILIATION BYE-LAWS)?	YES
WHETHER ALL GUIDELINES RELATED TO POCSO ACT COMPLIED WITH AS PER (SECTION-14.25 OF AFFILIATION BYE-LAWS)?	YES	NUMBER OF TEACHERS IN SCHOOL WHO DOWNLOADED CBSE SHIKSHA YANI	30
Whether all Guidelines on School Safety and Security 2021 are complied with	YES	Whether School Safety Committee (SSC) is constituted by the School	YES
Accessibility Code for Educational Institutions	NO		

NAME AND MOBILE NUMBER OF ACCOUNTABLE PERSON FOR SCHOOL SAFETY AND SECURITY

Accountable Person's Name	SWARNA MATHEW	Accountable Person's Mobile No.	9496975054
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FEE STRUCTURE OF SCHOOL

CLASS	ADMISSION FEE (IN RUPEES)	TUITION FEE FOR WHOLE YEAR (IN RUPEES)	ANNUAL DEVELOPMENT CHARGES (IN RUPEES)	OTHER ANNUAL CHARGES FOR OTHER FACILITIES (IN RUPEES)
PRIMARY	6000	8800	0	6500
MIDDLE	6000	10300	0	7300
SECONDARY	9000	10600	0	6100
SENIOR SECONDARY	0	0	0	0

UPLOAD INCOME & EXPENDITURE STATEMENT (STRICTLY FOR REFERENCE ONLY BY CBSE)	VIEW FILE
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PEDAGOGICAL PLAN

ADOPTION OF EXPERIENTIAL LEARNING PEDAGOGY -IN WHICH GRADES	I,II,III,IV,V,VI,VII,VIII,IX,X	NUMBER OF TEACHERS TRAINED ON THE ANNUAL THEME OF CBSE - EXPERIMENTAL LEARNING AND INNOVATIVE PEDAGOGY	13
WHETHER ANNUAL PEDAGOGICAL PLANS PREPARED, SUBMITTED AND IMPLEMENTATED ?	YES		

BEST PRACTICES OF SCHOOL

BEST PRACTICES OF SCHOOL	. We have Social Action Fund Collection and this year we are regularly helping the needy	
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ADDITIONAL INFORMATION

U-DISE CODE	32101100411	MUNICIPALITY	KOTTAYAM
SCHOOL LOCATED IN RURAL OR URBAN AREA	RURAL	IS THIS SCHOOL APPROACHABLE BY ALL WEATHER ROAD	YES
HABITATION NAME/MOHALLA	MANARCAD	IS THIS A SPECIAL SCHOOL FOR CWSN	NO
VILLAGE NAME (FOR RURAL)/WARD NUMBER (FOR URBAN)	MANARCAD	IS THIS A SHIFT SCHOOL	NO
VILLAGE PANCHAYAT NAME (FOR RURAL)	MANARCAD	PIN CODE	686019
CLUSTER RESOURCE CENTER NAME	PAMPADY	CD BLOCK MANDAL/TALUKA NAME	KOTTAYAM
NUMBER OF ACADEMIC INSPECTIONS DURING LAST ACADEMIC YEAR	0	NUMBER OF VISITS BY CRC COORDINATOR DURING LAST ACADEMIC YEAR	0
EDUCATIONAL ZONE/MANDAL/TALUKA NAME	KOTTAYAM	NUMBER OF VISITS BY BLOCK LEVEL OFFICER DURING LAST ACADEMIC YEAR	0
IS THIS A RELIGIOUS MINORITY SCHOOL	YES	TYPE OF RELIGIOUS MINORITY SCHOOL	CHRISTIAN
ASSEMBLY CONSTITUENCY	PUTHUPALLY	SCHOOL TYPE	CO-ED

HOSTEL FACILITY FOR STUDENTS

IS THIS RESIDENTIAL SCHOOL (i.e. HOSTEL FACILITY AVAILABLE FOR STUDENTS)?	NO	TYPE OF RESIDENTIAL SCHOOL	
WHETHER THE HOSTEL BUILDING SITUATED INSIDE THE SCHOOL CAMPUS?		WHETHER THE HOSTEL IS NEAR TO THE SCHOOL BUILDING?	
WHETHER THERE IS A SEPARATE ENTRY OR EXIT TO THE HOSTEL?		IN CASE OF CO-ED WHETHER THERE ARE SEPARATE HOSTEL FOR BOYS AND GIRLS?	
NAME OF WARDON		COUNTRY CODE	



RESIDENTIAL FACILITY FOR STAFF

DOES THE SCHOOL HAS RESIDENTIAL FACILITIES FOR STAFF/PRINCIPAL IN THE SCHOOL CAMPUS?	NO	DOES THE SCHOOL HAS SEPARATE ENTRY/EXIT FOR RESIDENTIAL FACILITY?
WHETHER THE RESIDENTIAL FACILITY IS SEPARATE FROM THE SCHOOL'S BUILDING?		WHETHER THE RESIDENTIAL FACILITY SITUATED INSIDE THE SCHOOL CAMPUS?

SCHOOL PARTICULARS FOR ELEMENTARY SCHOOLS ONLY

NUMBER OF INSTRUCTIONAL DAYS DURING LAST ACADEMIC YEAR	198	NUMBER OF MEETINGS HELD BY SMC DURING LAST ACADEMIC YEAR	6
SCHOOL HOURS FOR CHILDREN PER DAY (CURRENT YEAR)	7	WHETHER SMC PREPARE THE SCHOOL DEVELOPMENT PLAN	YES
SCHOOL HOURS FOR TEACHERS PER DAY (CURRENT YEAR)	8	IS CCE BEING IMPLEMENTED	YES
WHETHER SEPARATE BANK ACCOUNT FOR SMC	NO	BANK NAME	NA
ACCOUNT HOLDER'S NAME	NA	BANK ACCOUNT NUMBER	NA
IFSC CODE	NA	ARE PUPIL CUMULATIVE RECORDS BEING MAINTAINED?	YES
ARE PUPIL CUMULATIVE RECORDS SHARED WITH PARENTS?	YES	NUMBER OF STUDENTS PROVIDED IN SPECIAL TRAINING (CURRENT YEAR)	0
NUMBER OF STUDENTS ENROLLED IN SPECIAL TRAINING (PREVIOUS YEAR)	0	WHEN WAS THE TEXTBOOK RECEIVED FOR CURRENT YEAR?	MAY
NUMBER OF STUDENTS COMPLETED SPECIAL TRAINING (PREVIOUS YEAR)	0	WHETHER COMPLETE SET OF FREE TEXT BOOKS FOR TEACHERS LEARNING EQUIPMENT (TLE) RECEIVED?	YES

WHETHER TLE RECEIVED FOR EACH GRADE?	YES	NUMBER OF GIRL STUDENTS RECEIVED SELF DEFENCE TRAINING	100
WHETHER PLAY MATERIAL GAMES AND SPORTS MATERIAL AVAILABLE FOR EACH GRADE?	YES	NUMBER OF STUDENTS APPEARED IN STATE-LEVEL COMPETITION/OLYMPIADS/NATIONAL LEVEL COMPETITION	1
ARE THE MAJORITY OF PUPILS TAUGHT THROUGH THEIR MOTHER TONGUE AT PRIMARY STAGE? OPTIONAL	YES	TOTAL NUMBER OF GIFTED STUDENTS IDENTIFIED IN SCHOOL	5
IS ANGANWADI CENTRE IN OR ADJACENT TO SCHOOL? OPTIONAL	YES	HAS SCHOOL MANAGEMENT COMMITTEE (SMC) BEEN CONSTITUTED?	YES
LANGUAGES TAUGHT AT PRIMARY STAGE: MENTION THE NAME OF LANGUAGE OPTIONAL	ENGLISH , HINDI		

SCHOOL PARTICULARS FOR SECONDARY AND HIGHER SECONDARY SCHOOLS ONLY

NUMBER OF INSTRUCTIONAL DAYS DURING LAST ACADEMIC YEAR	198	IS CCE BEING IMPLEMENTED	YES
SCHOOL HOURS FOR CHILDREN PER DAY (CURRENT YEAR)	7	ARE SCHOOL MANAGEMENT COMMITTEE (SMC) AND SCHOOL MANAGEMENT DEVELOPMENT COMMITTEE (SMDC) SAME?	YES
SCHOOL HOURS FOR TEACHERS PER DAY (CURRENT YEAR)	8	IF NO, UPLOAD DETAILS OF SMDC	

NUMBER OF CLASSROOMS BY CONDITION

PUCCA	PARTIALLY PUCCA	KUCHCHA	TENT
29	0	0	0
0	0	0	0
0	0	0	0

IS AUDIO/VISUAL/PUBLIC ADDRESS SYSTEM AVAILABLE?	YES	IS LCD PROJECTOR AVAILABLE?	YES
IS LAND AVAILABLE FOR EXPANSION OF SCHOOL ACTIVITIES?	YES	NUMBER OF AVAILABLE PRINTERS	3
IS SEPARATE ROOM AVAILABLE FOR PRINCIPAL/HEAD TEACHER?	YES	SPEED OF AVAILABLE PRINTERS	20-40 PPM
IS SEPARATE ROOM AVAILABLE FOR VICE PRINCIPAL/ASSISTANT HEAD TEACHER?	NO	NUMBER OF PHOTOCOPIERS AVAILABLE	2
IS SEPARATE ROOM AVAILABLE FOR CRAFTS/CO CURRICULAR ACTIVITIES?	YES	IS LEASE LINE AVAILABLE?	NO
ARE STAFF QUARTERS AVAILABLE?	NO	SPEED OF LEASE LINE (IF AVAILABLE)	0
IS HAND WASHING FACILITY AVAILABLE NEAR TOILET/URINALS ?	YES	IS SCANNER AVAILABLE?	YES
IS ELECTRICITY CONNECTION AVAILABLE?	YES	IS RAIN WATER HARVESTING IMPLEMENTED?	NO

CATEGORY WISE STUDENTS

CLASS	GENERAL	SC	ST	OBC
PRIMARY	214	7	1	68
MIDDLE	186	8	0	31
SECONDARY	104	8	0	18
SENIOR SECONDARY	0	0	0	0

MINORITY GROUP WISE STUDENTS

CLASS	MUSLIM	CHRISTIAN	SIKH	JAIN	OTHERS
PRIMARY	3	173	0	0	0
MIDDLE	0	111	0	0	0
SECONDARY	0	121	0	0	0
SENIOR SECONDARY	0	0	0	0	0

CHILDREN WITH SPECIAL NEEDS

CLASS	VISUAL IMPAIRMENT	SPEECH IMPAIRMENT	LOCOMOTIVE IMPAIRMENT	HEARING IMPAIRMENT	CEREBRAL PALSY	LEARNING DISABILITY	AUTISM	MULTIPLE DISABILITIES
1	0	1	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0
3	0	0	1	0	0	0	0	0
4	0	0	0	1	0	0	0	0
5	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0
7	0	0	0	0	0	3	0	0
8	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0
10	0	0	0	0	0	1	0	0
11	0	0	0	0	0	0	0	0
12	0	00	0	0	0	0	0	0

MID DAY MEAL INFORMATION (Only for Government and Aided Schools)

STATUS OF KITCHEN SHED(If meal prepared in school)	NA	SOURCE OF MDM(If meal not prepared in school)	NA
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SPORTS INFORMATION

Sports Offered In Your School	CHESS, CRICKET, FOOTBALL, YOGA, ATHLETICS, BADMINTON, HANDBALL, HOCKEY.	DOES THE SCHOOL HAVE A MANDATORY SPORTS/GAMES PERIOD FROM CLASS 1 TO 12 EVERY DAY ?	YES
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FACILITY INFORMATION

FACILITY PROVIDED TO PRIMARY STUDENTS

FACILITY	GENERAL	SC	ST	OBC	MUSLIM MINORITY
FREE TEXT BOOKS	0	0	0	0	0
FREE UNIFORMS	0	0	0	0	0
STATE DEFINED INCENTIVES	0	0	0	0	0

FACILITY PROVIDED TO UPPER PRIMARY STUDENTS

FACILITY	GENERAL	SC	ST	OBC	MUSLIM MINORITY
FREE TEXT BOOKS	0	0	0	0	0
FREE UNIFORMS	0	0	0	0	0
STATE DEFINED INCENTIVES	0	0	0	0	0

FACILITY PROVIDED TO CWSN STUDENTS

FACILITY	ELEMENTARY	SECONDARY	HIGHER SECONDARY
BRAILL BOOKS/KITS	0	0	0
LOW VISION KIT	0	0	0
BRACES	0	0	0
CRUTCHES	0	0	0
WHEEL CHAIRS	0	0	0
CALIPERS	0	0	0
TRI CYCLES	0	0	0

RESULT DETAILS

YEAR	APPEARED IN CLASS-X(%)	PASSED IN CLASS-X(%)	PERCENTAGE IN CLASS-X(%)	APPEARED IN CLASS-XII(%)	PASSED IN CLASS-XII(%)	PERCENTAGE IN CLASS-XII(%)
2016	61.0	61.0	100.0	0.0	0.0	0.0
2017	62.0	62.0	100.0	0.0	0.0	0.0
2018	51.0	51.0	100.0	0.0	0.0	0.0
2019	63.0	63.0	100.0	0.0	0.0	0.0
2020	59.0	59.0	100.0	0.0	0.0	0.0
2021	53.0	53.0	100.0	0.0	0.0	0.0
2022	73.0	73.0	100.0			
2023	65.0	64.0	98.46			
2024	55.0	55.0	100.0			

TEACHERS DETAILS

TEACHER ID	NAME	DATE OF BIRTH	GENDER	QUALIFICATION	DESIGNATION	DATE OF JOINING
3493193	METTY V MATHEW	10/11/1993	FEMALE	M A	PRT	01/06/2026
3493118	ABEL ABRAHAM	29/08/2000	MALE	M A	PRT	01/06/2026
3412394	SILPAMOL A C	09/06/1989	FEMALE	M.A	PRT	29/01/2026
3410335	NEENU PHILIP	25/06/2000	FEMALE	M A	PRT	01/06/2026
3409472	MAYA ELIZABETH MATHEW	09/02/1984	FEMALE	M.SC	NTT	18/06/2025
3401773	AKSA MARIAM THANKACHAN	18/04/1998	FEMALE	M A	PRT	01/06/2026
3401754	ARDRA P NAIR	13/08/2001	FEMALE	M A	PRT	01/06/2026
3057263	JITHUKUTTAN T K	21/05/1997	MALE	B.A	PET	02/06/2025
2815074	REMYA DEVI A N	22/05/1984	FEMALE	M A, MUSIC	PRT	01/07/2011
2815067	SUJA S R	25/11/1985	FEMALE	B.Com	NTT	26/07/2022
2815064	PREEJA P ABRAHAM	20/01/1985	FEMALE	PRE DEGREE	NTT	02/06/2022
2815061	SONY MATHEW	30/04/1987	FEMALE	DEGREE	NTT	03/06/2024
2814926	RACHEL GIGI	23/01/1978	FEMALE	PreDegree	NTT	02/08/2017
2814916	ANNAMMA SCARIA	23/05/1973	FEMALE	Pre-Degeee	NTT	15/07/2009
2814911	JANCY P KURUVILLA	16/02/1996	FEMALE	B.Sc Chemistry	NTT	03/06/2024
2712081	VRINDA BABU B	29/04/1989	FEMALE	M.A	PRT	27/05/2024

2712009	RINKUMOL M K	20/04/1999	FEMALE	B.A	PRT	30/05/2024
2711975	AMBILY A M	24/04/1992	FEMALE	M.A	TGT	27/05/2024
2508745	AKHILA MARY ABRAHAM	31/08/1991	FEMALE	B.SC	PRT	02/06/2022
2415855	RADHIKA RAJ	07/12/1994	FEMALE	B.A	OTHER	27/07/2022
2415830	SUNILA MARY RAJU	18/12/1974	FEMALE	M.Sc	WELLNESS TEACHER	01/06/2023
2236501	SWARNA MATHEW	26/12/1977	FEMALE	B.Ed	PRINCIPAL	17/04/2023
1811327	MANJU THOMAS	07/10/1977	FEMALE	M.ED	TGT	01/11/2021
1323336	ANTU MARY KURUVILLA	04/04/1991	FEMALE	MTech	TGT	03/08/2020
1062964	SREEJI G S	05/01/1986	FEMALE	M A	PRT	06/06/2019
1047467	MANOJ V K	23/10/1976	MALE	MA	TGT	19/08/2019
1047230	BABITHA THOMAS	12/03/1979	FEMALE	MA	TGT	06/06/2019
162216	Neethu Uthup	30/12/1988	FEMALE	MA	LIBRARIAN	15/06/2017
162199	Jamili E J	04/03/1978	FEMALE	SSLC	PET	11/11/2005
162198	Dolly John	11/03/1972	FEMALE	BSc	PRT	01/11/2016
162196	Tity Alexander	24/03/1981	FEMALE	M A	PRT	01/06/2012
162195	Manjusha Kumari .P.P	25/05/1979	FEMALE	BA	TGT	01/06/2010
162194	Sunitha Joseph	16/02/1981	FEMALE	BSc	PRT	01/06/2009

162189	Nisha James	31/03/1979	FEMALE	BA	PRT	09/09/2008
162188	Elizabeth Sam	28/04/1972	FEMALE	BA	PRT	06/06/2008
162186	Bindu V P	07/11/1974	FEMALE	BSc	PRT	06/06/2005
162184	Biji M Kurian	20/05/1975	FEMALE	BSc	PRT	01/06/2000
162183	Minimol K B	16/05/1972	FEMALE	BSc	PRT	09/06/1997
162181	Beena C Thomas	14/04/1970	FEMALE	BSc	PRT	13/06/1994
162176	Preethy K Thomas	25/04/1979	FEMALE	BA	PRT	08/06/2011
162174	Neenu Mathew	03/03/1985	FEMALE	MSc	TGT	01/05/2010
162173	SHINY P KURIAN	31/05/1982	FEMALE	MA	TGT	14/06/2010
162172	Rajithamol P R	15/04/1986	FEMALE	BSc	TGT	05/11/2009
162171	Preetha P.	02/04/1980	FEMALE	MSc	TGT	15/07/2009
162170	Remya Ramesh	12/05/1984	FEMALE	MSc	TGT	01/06/2009